

Appendix A – Information requested by DoE and where addressed in the preliminary documentation

INFORMATION REQUIRED	WHERE ADDRESSED
1. Background information	
This chapter should summarise the context of the proposal, and include (but need not be limited to) the following:	
(a) Background information on the purpose of, and need for the proposal.	Chapter 1
(b) Contextual information on other known proposed vegetation clearance activities in the local area.	Section 1.4
(c) A clear definition of the objectives of the proposal in relation to government strategies (either local, state or Commonwealth).	Section 1.5
(d) How, or if, the proposal relates to other actions (either currently being implemented or anticipated for the future).	Section 1.6
2. Description of the action	
The preliminary documentation must describe all construction and operational components of the action in detail, including:	
(a) Details of the full scope of works.	Section 2.1
(b) Description of construction methods, techniques and materials.	Section 2.2
(c) A description of the operational requirements of the action and any anticipated maintenance works.	Section 2.3
(d) The anticipated timing and duration (including start and completion dates) for both construction and operational components.	Section 2.4
(e) The location, boundaries and size (in hectares) of the disturbance footprint and any adjoining areas which may be indirectly impacted by the proposal.	Section 2.5
(f) An indicative layout plan for the proposed action area, including the location and type of land use, key infrastructure, open space or conservation areas.	Figure 1.2, Figure 1.3, Figure 2.1 and Figure 3.1
Maps, diagrams and other illustrative material should be included where appropriate, and in colour if possible.	Maps are provided throughout the report.
3. Description of the environment and matters of national environmental significance	
The preliminary documentation must provide a general description of the environment of the development site, as well as the surrounding areas that could be impacted by the action both in the short or long term. Specific matters this section must address include:	
(a) The current land uses of the development site and adjoining properties.	Section 3.1
(b) A description of Commonwealth land within the vicinity of the action, supported by cadastre mapping showing locations and boundaries.	Section 3.2
(c) A description of land topography both within and adjacent to the project area.	Section 3.3

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<p>(d) A description of the matters of national environmental significance which may be affected by the proposal. This section must address (but need not be limited to) the following matters:</p> <ul style="list-style-type: none"> • White Box-Yellow Box-Blakely's Red Gum Grassy Woodland and Derived Native Grassland. • Superb Parrot (<i>Polytelis swainsonii</i>). • Squirrel Glider (<i>Petaurus norfolcensis</i>) population within the Kapooka Military Area. <p>For each of the above matters, this section must provide the following:</p> <ul style="list-style-type: none"> • Quantification (in hectares) of the extent and quality of habitat (and/or number of individuals) present within the development site, including provision of survey information with detailed descriptions of survey timing, location, effort, methods and results including a discussion detailing if surveys were undertaken in accordance with published best practice guidelines, particularly those available at (www.environment.gov.au/epbc/guidelines-policies.html). • Information detailing known populations (and records), or high quality habitat for the relevant matter(s) within five kilometres of the development site. It was communicated to DoE that this information could be provided for an area within 10 kilometres of the development site (the locality). DoE subsequently requested that the information be provided for this area in preference to the area within five kilometres. 	<p>Section 3.4</p> <p>Note that this section is primarily dedicated to describing survey effort and habitat in the locality and study area.</p> <p>Quantification of the extent of habitat in the development site is provided in section 4.1, as this is directly relevant to the impacts of the proposal (vegetation and habitat loss).</p>
4. Relevant impacts	
<p>The preliminary documentation must address how the elements of the action (during construction and operational phases of the action) may impact matters of national environmental significance that are identified as being present, or potentially present within and adjacent to the project area. Information must include:</p>	
<p>(a) The presence, status and extent of EPBC Act listed threatened species and communities and species (including those that occur within Commonwealth land ie Squirrel Glider) that could be affected by the proposal. This response must detail the quantum and quality of habitat in hectares (and as number of individuals, if available and applicable), and the area of potential habitat for the species and communities likely to be impacted through direct removal.</p>	<p>The presence, status and extent of matters of national environmental significance that may be affected by the proposal are addressed in section 3.4.</p> <p>The direct impacts of the proposal on matters of national environmental significance are addressed in section 4.1.</p>
<p>(b) Details on the distance of proposed works to any habitat for (or individuals of) species and communities within 500 metres of the disturbance footprint, and information on the long term viability of these populations if the proposal was to proceed. The information should consider and describe in detail all possible indirect impacts associated with the action, and should quantify the areas of habitat in hectares (and as number of individuals, if available) which may be indirectly impacted as a result of the proposal, in particular this must include an analysis of:</p> <ul style="list-style-type: none"> • The long term viability of the Squirrel Glider population in the Kapooka Military Area, with reference to habitat fragmentation and barriers to dispersal. • The long term viability of the Superb Parrot population within the local area as a result of, loss of hollows, foraging resources and disturbance to the breeding cycle or movement corridors. 	<p>Sections 4.1.2, 4.1.3 and 4.2.</p>

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(c) Details on whether any impacts are likely to be unknown, unpredictable or irreversible.	Section 4.5
(d) Details of any additional studies, or surveys which were not included in the referral.	Section 4.6
5. Proposed avoidance, management and mitigation measures	
The preliminary documentation must provide information on measures to be undertaken to avoid, mitigate and manage impacts on matters of national environmental significance, including:	
(a) A map(s) which illustrates the location(s) of any proposed construction exclusion zones or buffer zones, and details how these areas will be excluded, or protected.	Section 5.3
(b) A description of any mitigation measures which deal with direct impacts such as loss of habitat and also indirect impacts which may occur outside the development footprint. For example, erosion and sediment and weed and hygiene control measures. Any proposal to rehabilitate temporarily disturbed areas must also be described in detail (and address methodology, timing, duration, effort and likelihood of success).	Chapter 5
(c) Associate timeframes for undertaking proposed mitigation measures (ie duration and timing of implementation). This must be addressed for both the construction phase and operational life of the action.	Section 5.11
(d) An outline of proposed management plans such as a Construction Environmental Management Plan (CEMP).	Section 5.12
6. Proposed offsets	
<p>The preliminary documentation must provide information on any offset measures which are available and achievable, in the event they are deemed to be required by the department. This section should consider offsets for all EPBC listed species and communities (or threatened species occurring within Commonwealth land) for which there may be significant residual impacts. Offsets should be proposed, but not necessarily limited to the following species and communities:</p> <ul style="list-style-type: none"> • White Box-Yellow Box-Blakely's Red Gum Grassy Woodland and Derived Native Grassland. • Superb Parrot (<i>Polytelis swainsonii</i>). <p>The offset proposal must include:</p>	
(a) A detailed description of the offset(s), such as how, when and where the offsets will be delivered and managed.	Sections 6.2 and 6.5
(b) Details of how the offset(s) will compensate for the impact(s) upon matters of national environmental significance, resulting from the action.	Section 6.4
(c) A description of how the offset(s) will ensure the protection, conservation and management of the relevant matters of national environmental significance, for the life of the impact.	Section 6.7
(d) A description of how the offset(s) are consistent with relevant Commonwealth policies and guidance documents on offsets under the EPBC Act. These documents can be found at the following link: www.environment.gov.au/epbc/publications/environmental-offsets-policy.html .	Sections 6.3 and 6.6

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(e) The anticipated cost (financial and other) of delivery of the offset(s).	Section 6.8
7. Social and economic	
Information on the economic and social impacts of the proposed action, both positive and negative, must be provided. Economic and social impacts should be considered at the local, regional and (if relevant) national levels.	Chapter 7
8. Other approvals and conditions	
The preliminary documentation must include information on any other requirements for approval or conditions that apply, or that the proponent reasonably believes are likely to apply, to the proposed action. This must include:	
(a) Details of any local or state government planning scheme, or plan or policy under any local or state government planning system that deals with the proposed action, including: <ul style="list-style-type: none"> • How the proposed action is compliant with all relevant local and state government planning schemes. • The outcome of any applications to revise local or state government planning schemes which are necessary for the proposed action to proceed. • What environmental assessment of the proposed action has been, or is being, carried out under any local or state government scheme, plan or policy. • How the local or state government scheme provides for the prevention, minimisation and management of any relevant impacts. 	Section 8.1
(b) A description of any approval that has been obtained or is required to be obtained from a State, Territory or Commonwealth agency or authority (other than an approval under the EPBC Act), including any conditions that apply to the action.	Section 8.2
(c) A statement identifying any additional approval that is required.	Section 8.2
(d) A description of the monitoring, enforcement and review procedures that apply, or are proposed to apply, to the action.	Section 8.3
(e) An outline of the person proposing to take the action, environmental history.	Section 8.4
9. Information sources provided in the preliminary documentation	
For information given in the preliminary documentation, the preliminary documentation must state:	
(a) The source of the information.	Section 9.1
(b) How recent the information is.	Section 9.1
(c) How the reliability of the information was tested.	Section 9.2
(d) What uncertainties (if any) are in the information.	Section 9.3

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10. Format	
Information provided must primarily focus on the matters of national environmental significance and must contain sufficient information to avoid the need to search out previous or supplementary reports. This documentation should be in a format that is objective, clear and succinct and, where appropriate, be supported by relevant maps, plans, diagrams, tables, surveys, references or other descriptive detail, so it may be easily understood by the general public.	Entire document