



# Heavy Vehicle Competency Based Assessment (HVCBA) - RTO Information Session

November 2020



# Welcome

## Andy Plowman

Senior Manager, Education and Training  
Safety Environment and Regulation

# Transport for NSW Representatives

## **Andrew Foxall**

Manager, Education and Training  
Safety Environment and Regulation

## **Angela Delli-pizzi**

Education Program Officer  
Safety Environment and Regulation

## **Tushara Radhakrishnan**

Project Manager, Program Management  
Officer  
Safety Environment and Regulation

## **Charity Achilles**

Procurement and Contract Specialist,  
Education and Training  
Safety Environment and Regulation

# Acknowledgement of Country

**I would like to acknowledge the traditional owners of the various lands on which we meet today and the Elders, past, present and emerging. I acknowledge the ongoing connection that Aboriginal people have to these lands and recognise Aboriginal people as the original custodians of these lands. I would also like to acknowledge any Aboriginal people that are present here today.**

# Code of conduct

Please be respectful and conduct yourself in a professional manner



# Housekeeping



Please switch your **microphone to mute** before we get started.

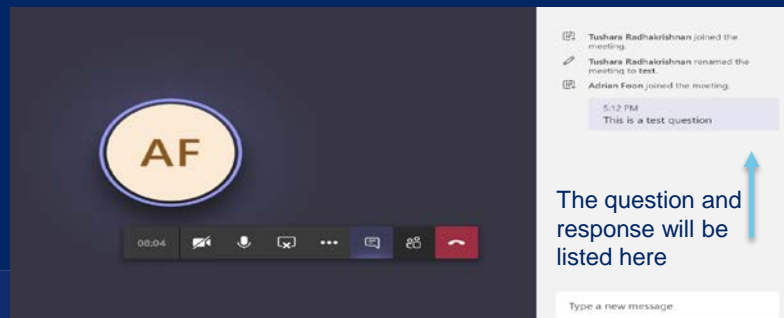
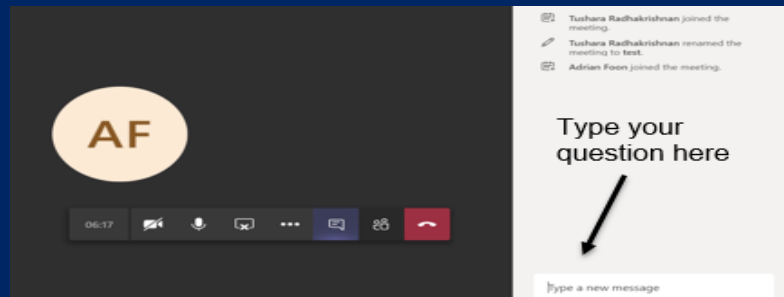
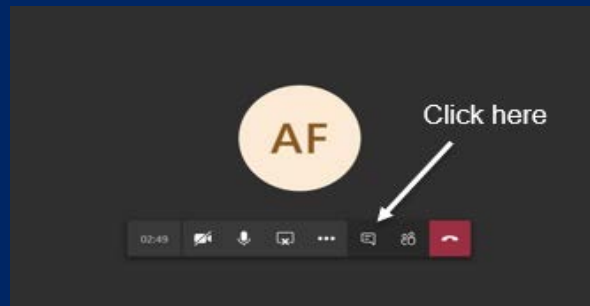


**Switch on** your microphone when you wish to speak.



Please **save any questions** to the end of each session.

# How to ask questions



# Program

Today's engagement session will include :





# HVCBA Accreditation Agreement

## Current Agreement

Current Agreement Expires 30 June 2021

## New Agreement

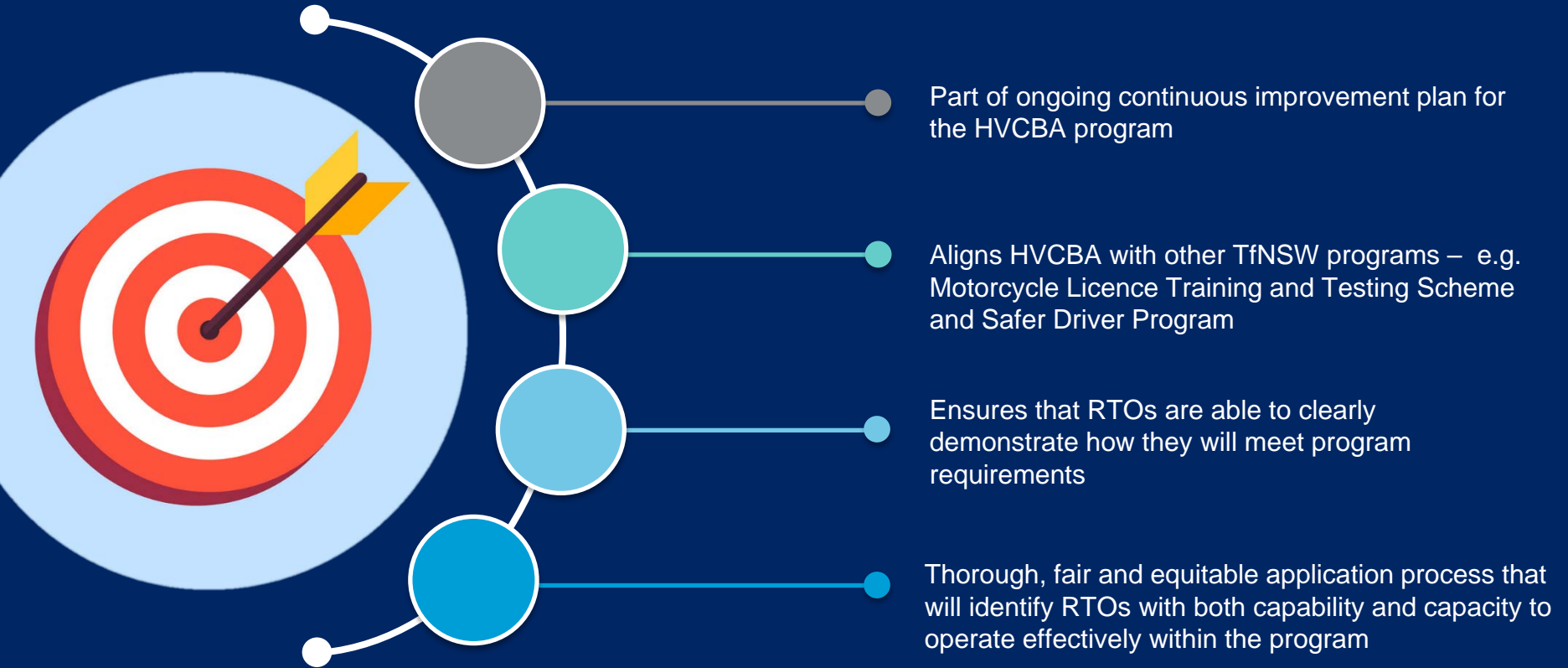
Transport for NSW will be following a procurement process for the accreditation of Providers

# Procurement Process

## Charity Achilles

Procurement & Contract Specialist, Education and Training  
Safety Environment and Regulation

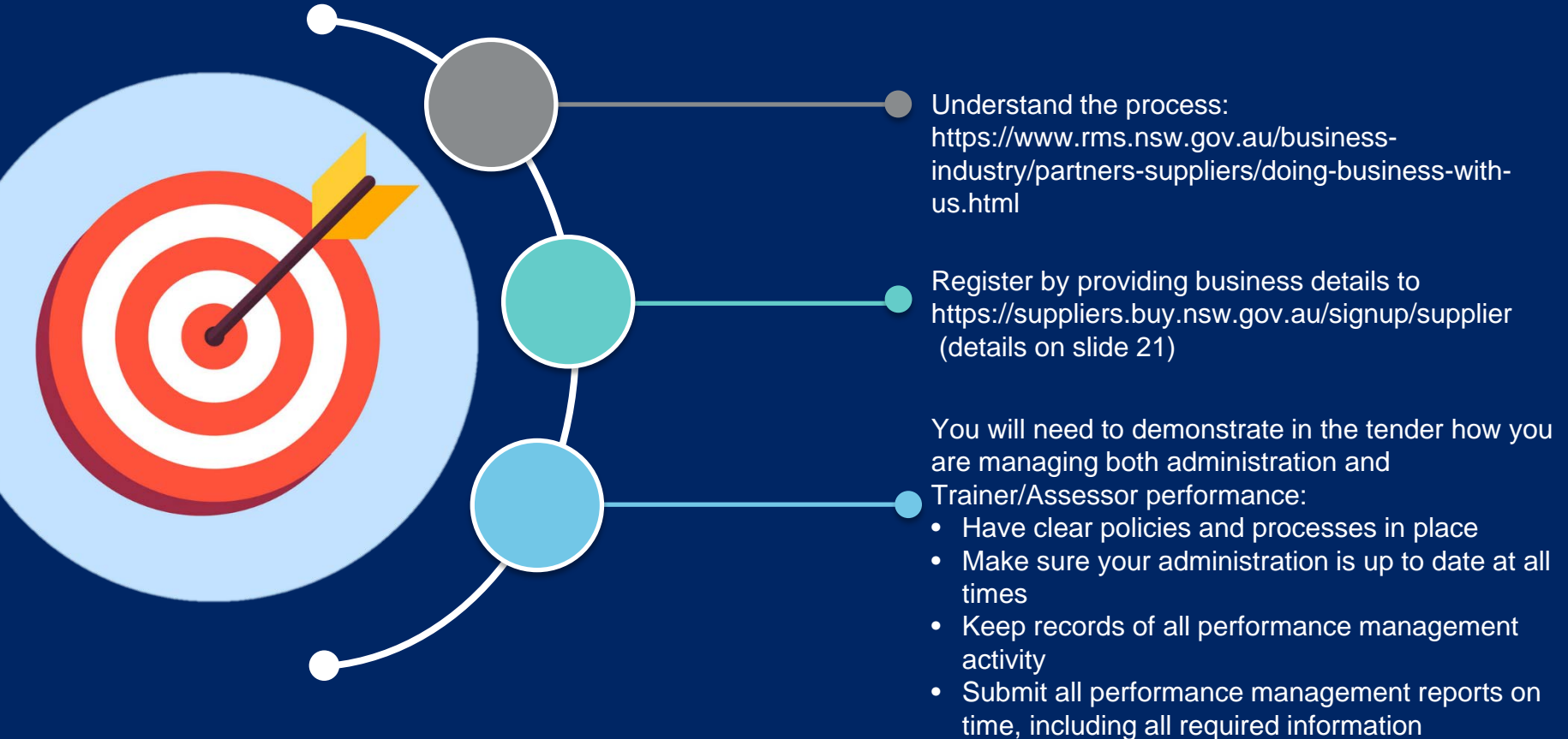
# Why the need for change?



# What is a procurement process?



# What RTOs can do now to prepare



# What RTOs can expect in the Request for Proposal



## Terms of Participation

- Definitions
- Mandatory briefing session details
- Addendum's
- How the proposal content is to be set out
- Lodgement

# What RTOs can expect in the Request for Proposal



## Mandatory Briefing

- Requirement to be considered
- Occurs after the RFP has been released on etender
- Opportunity to ask questions about the document

# What RTOs can expect in the Request for Proposal



## Conditions of Participation

- Table sets out the minimum of what is to be completed in order to participate

### 9.2 Conditions for participation

Proposals must demonstrate compliance with the following minimum conditions for participation in order to participate in the RFP process:

Item	Condition for Participation	Returnable Schedule
1		
2		
3		
4		
5		



# What RTOs can expect in the Request for Proposal



## Returnable Schedules

- Request for Proponent details and Disclosure of conflicts of interest
- Questions regarding (but not limited to) Capability & Capacity, Business Operations, Delivery Management , Past Performance and Proponent Financials
- Requirement to attach additional details to support answers

# What RTOs can expect in the Request for Proposal



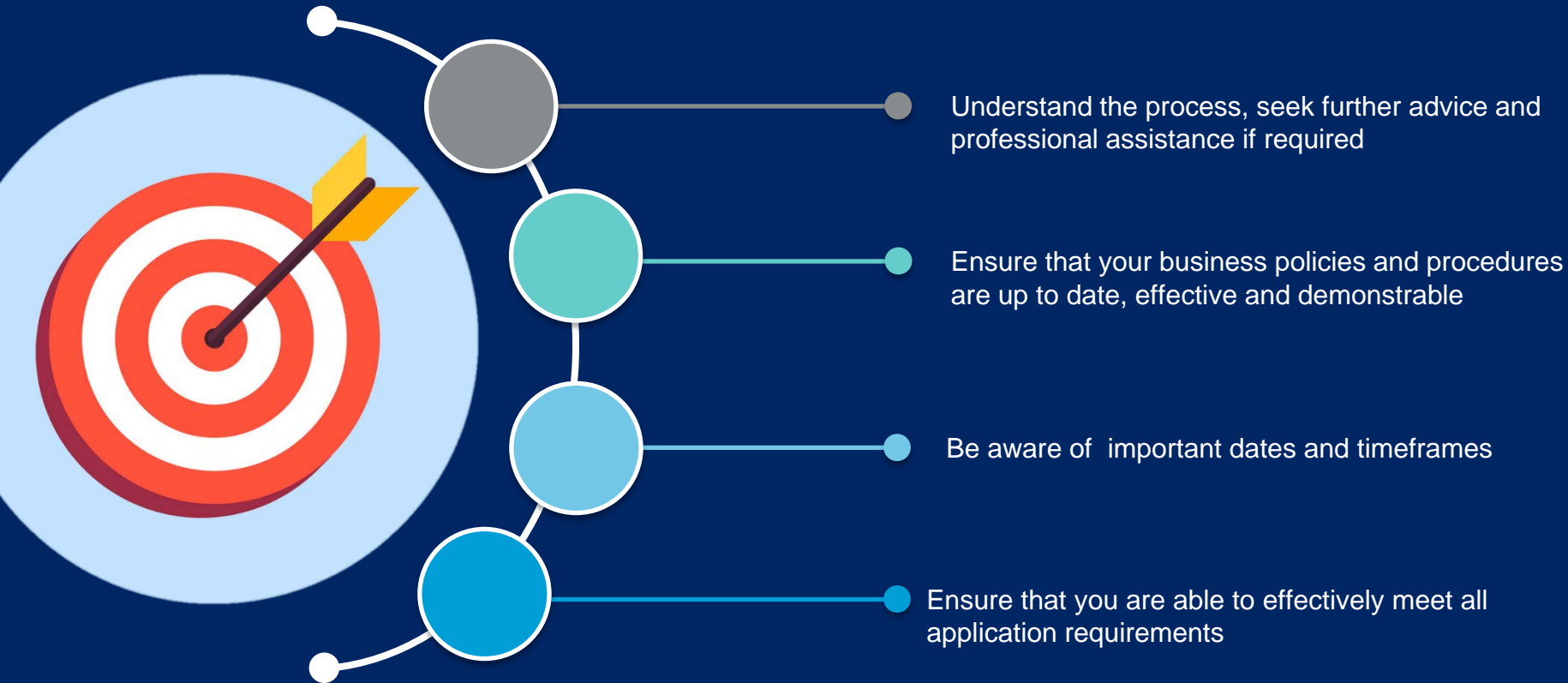
## Furthermore;

- Read the whole document and attachments
- There will be a query service that will be linked to a HVCBA subject matter expert
- RFP Document has been created for you to fill out
- **Link your answers back to demonstrating how you intend to meet the requirements of the Scope of Works that has been outlined in the RFP to deliver the HVCBA requirements.**

# HVCBA Accreditation Agreement Anticipated Timeframe



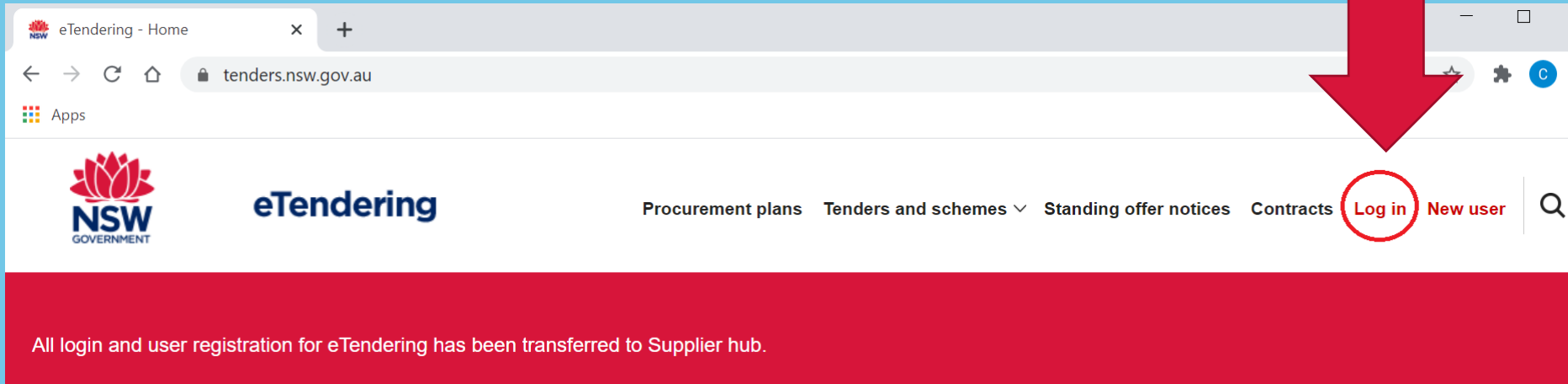
# Next steps



# Register for etendering

Register via the below:

<https://suppliers.buy.nsw.gov.au/signup/supplier>



The screenshot shows a web browser window with the URL [tenders.nsw.gov.au](https://suppliers.buy.nsw.gov.au/signup/supplier). The page header includes the NSW Government logo, the text "eTendering", and navigation links: "Procurement plans", "Tenders and schemes", "Standing offer notices", and "Contracts". The "Log in" link is circled in red, and a large red arrow points to it from the right. Below the header, a red banner contains the text: "All login and user registration for eTendering has been transferred to Supplier hub."

# Register for etendering

**You will be prompted to choose categories that you would like to received notifications for ensure to select:**

Category (based on UNSPSC)

86000000 – Education and Training Services

# More information



Open tenders are listed on the NSW Government eTendering website:  
<https://www.tenders.nsw.gov.au>

To receive email notifications for other open tenders, register your details with eTendering and select the relevant business categories of goods and services you are interested in supplying to TfNSW.

Any

questions





A photograph of a road at sunset. In the foreground, a large, leafy tree stands on the left side of the road. A semi-truck is driving on the road, moving from left to right, and is blurred due to motion. The sky is filled with soft, colorful clouds in shades of orange, pink, and blue. The overall scene is peaceful and scenic.

**Thank you.**