

## POST COMPLETION REPORT

Transport for NSW (TfNSW) will not authorise payment of the final milestone until acceptance of the Post Completion Report and supporting documentation. If required, TfNSW may ask Council to revise the submitted report before accepting it.

<b>Project Name/WBS:</b>	
<b>Council:</b>	

### Scope

Provide details of all changes to the scope following Project approval\* for comparison purposes, including descriptions of the original Project scope approved (see funding agreement), any scope change and the rationale for the change:

Original Scope	Scope change	Rationale for change

\*Unapproved changes to scope and quality will require further investigation by TfNSW. Payment of the final milestone may not occur until approval is granted.

### Cost

Please provide details of the finalised project costs below and attach completed final certificate demonstrating actual project expenditure as supporting documentation.

Project Cost Category	Cost (GST Excl)	Comments
<b>Client Management and Oversight Costs</b>		
Project management		
Design & investigation		
Applicant supplied insurances, fees, levies		
Property purchase price		
Property purchase transaction costs		
Environmental offsets		
<b>Construction Costs</b>		
Environmental works		
Traffic Management and temporary works		
Bulk earthworks		
Retaining walls		
Drainage		
Pavements		
Finishing works		
Traffic signage, signals, signals and controls		
Design (if by contractor)		
Supplementary items		
<b>TOTAL PROJECT COST</b>		
<b>ORIGINAL TOTAL PROJECT COST</b>		

## Schedule

Provide dates of agreed and actual dates for construction commencement and physical completion.

Project Period as agreed on approval of the funding agreement		Actual Project Period	
Construction Start Date	Physical Completion Date	Construction Start Date	Physical Completion Date

Provide details of the rationale for changes to the construction commencement or physical completion dates and how was the impact of these changes managed.

## Performance

Provide an overview of the performance of the Project in meeting project funding guidelines and requirements (e.g. information regarding cost efficiencies, KPI's, etc.). Include a table of figures if appropriate.

## Innovation

Provide innovative Project delivery techniques that have resulted in positive economic, safety, social, environmental, integration or transparency outcomes (for example, use of recycled material, techniques to reduce water and energy consumption, Project delivery methods that deliver Project savings, or private funding or financing models.)

## Indigenous Strategy

Was an Indigenous workforce strategy incorporated into the delivery of the Project? YES/NO  
IF Yes - What were the Indigenous employment outcomes under that strategy?

## Job Numbers

Number and type of positions directly employed on the project.

## Stimulus Outcomes

Economic and Community:

Provide information that demonstrates safety outcomes, support provided to the local economy or benefits realised by the local community throughout project delivery and as an outcome of this project.

Freight and Connectivity:

Provide information that demonstrates increased productivity, connectivity, and/or improved access as an outcome of this project.

Resilience:

Provide information that demonstrates increased resilience for the community as an outcome of this project (Increased flood heights, flame proofing, etc.)

**Additional Project Data**

Relevant data should be provided for the purposes of evaluating the program by Transport for NSW.

Construction Timing	Date Construction started		(DD / MM / YYYY)
	Date Construction completed		(DD / MM / YYYY)
Detour	Length of any detour removed		KM
High Mass Limits	Length of any additional heavy vehicle access opened up		KM

Optional if Available - Annual average daily traffic (AADT):

Traffic volumes	Traffic volume prior to the project		AADT
	Traffic volume following project		AADT
Heavy Vehicles	Heavy vehicle traffic prior to the project		AADT
	Heavy vehicle traffic following project		AADT

**Supporting Documentation**

The following supporting documentation must be attached to this report to form completion of the report and provide evidence of project completion:

- Final Certificate of Expenditure
- Sufficient photographic evidence of project completion demonstrating scope of works has been achieved.

**Post Completion Report Certification**

By signing below you confirm that all information provided in and attached to this report is true and correct.

**Signature:** ..... **Date:** ..... / ..... / .....

**Name:** ..... **Position Title:** .....

**Council:** .....