

### DETAILS OF APPLICANT

Surname:		Given name:	
Organisation Name <i>(if applicable)</i>		Date of Birth:      /      / day      month      year	
Postal address:			
Suburb:		State:	Postcode:
Contact number:	Email address:		

### BANK DETAILS

Cheque: Please arrange for the refund to be sent to the address details as listed above

EFT: Please arrange for a refund to be deposited into the nominated bank account detailed below:

Bank account name:

BSB:	Account number:
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### REFUND DETAILS

#### Boat Licence Refunds

**Boat Driver Licence number:**

Claiming a concession refund - *copy of your Pensioner Concession Card (both sides)*

Cancellation, boat licence obtained in another State/Territory - *copy of your interstate marine licence or confirmation letter from the state/territory*

Death of licensee - *Copy of Death Certificate (or other acceptable proof of death). Please note: Deceased estate refunds will only be issued as a cheque made payable to 'The Estate of the Late...'. EFT Refunds are not available.*

Cancellation on medical advice - *statement or certificate from a medical professional/doctor and the surrender of your Boat Licence Card to TfNSW or Service NSW*

Licence downgraded from Personal Watercraft Licence (PWC) to General Boating Licence (GBL) - *surrender of your PWC Licence Card to TfNSW or Service NSW*

Overpayment of licence fees - *copy of the receipt/payment or statement from a financial institute showing the overpaid amount*

Cancellation, boat licence no longer required - *surrender of your Boat Licence Card to TfNSW or Service NSW*

#### Vessel Registration Refunds

**Vessel Registration number:**

Claiming a concession refund - *copy of your Pensioner Concession Card (both sides)*

Cancellation, vessel removed from NSW waters - *Copy of your interstate vessel registration or confirmation letter from the other state/territory. Note: A payment receipt is not acceptable as proof of interstate registration. If you have never held a boat licence or vessel registration in NSW, you must include a certified copy of your Proof of Identity (POI). Please see <https://roads-waterways.transport.nsw.gov.au/maritime/licence/poi.html> for acceptable POI documents*

Cancellation, vessel reported stolen - *copy of the insurance claim or Police Event number for the incident*

Cancellation, vessel lost - *statutory declaration with details of the circumstances or a copy of the insurance claim deeming the vessel a total loss*

Cancellation, vessel destroyed - *statutory declaration with details of the circumstances for the vessel being destroyed or a copy of the insurance claim deeming the vessel a total loss*

Overpayment of registration fees- *copy of the receipt/payment or statement from a financial institute showing the overpaid amount*

Vessel sold - NO REFUND APPLIES

## REFUND DETAILS *continued*

### Vessel Registration Refunds *continued*

Cancellation, vessel registration no longer required - NO REFUND APPLIES

Maritime Products returned eg registration numbers/stickers - NO REFUND APPLIES

### Mooring Refunds

Mooring site number:

Claiming a concession refund - *copy of your Pensioner Concession Card (both sides)*

Private Mooring Licence cancellations - *No other documentation required*

Note: For Private Mooring Priority Wait List Cancellation, please submit the Request for Cancellation of Priority Wait List Application form.

### Other Maritime Refunds

Please specify below the reasons for requesting a Maritime Refund, if not listed above

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## PERSONAL INFORMATION COLLECTION NOTICE

Your privacy is important to us and our Privacy Statement explains why we collect your Personal Information and how we will manage it. You can obtain a copy of our Privacy Statement at [www.transport.nsw.gov.au/privacy-statement](http://www.transport.nsw.gov.au/privacy-statement) or by calling us to request a copy on **13 12 36**.

## DECLARATION

I have included the relevant documents to support this refund request. I understand that no refund is guaranteed and that my request will be considered on the basis of the information that I have supplied. I declare that I am authorised to apply for this refund and that the information supplied is true and complete.

Applicant's Signature:

Date:

[www.roads-waterways.transport.nsw.gov.au/maritime/licence/poi.html](http://www.roads-waterways.transport.nsw.gov.au/maritime/licence/poi.html)

## PLEASE SUBMIT COMPLETED FORM TO:

**Mail:** Maritime Product Services  
Locked Bag 5100  
Camperdown NSW 1450

**Email:** [psrefunds@transport.nsw.gov.au](mailto:psrefunds@transport.nsw.gov.au)

## OFFICE USE

Officer's name

Officer's location:

Refund reference number:

Date:

day / month / year