

FCA CT CTB

FCA/CT conducted by

Assessor only Assessor with auditor or RTO representative present Auditor or RTO representative

Eligibility Checked

HVCORS booking ID

FCA Booking Time

Applicant Details

First name

Last name

Licence Details

Number

State

Expiry

 day / month / year

Applicant's Signature

Assessment Details

Assessment Vehicle

Prime Mover or Rigid Rego Number

State

Transmission Type

 A S M

HC and MC where applicable

'A' Trailer Rego Number

State

'B' Trailer Rego Number

State

Assessment Type

Standard licence upgrade

'B' Condition removal

FCA/CT Route number and Location

Assessment Start Time

Odometer Reading Start

Assessment Finish Time

Odometer Reading Finish

Outcome

Pass Fail Terminated

Assessment conducted following nationally recognised competency based assessment methods

Comments

Assessor Details

Assessor Name (Printed)	Assessor number	Assessor Signature	Date day / month / year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Auditor's or RTO Representative's name (printed)

Auditor's or RTO Representative's signature

Date

 day / month / year

SECTION A: PRE DRIVE

C1 – Pre Operational Checks 10 minutes Rigid vehicles
15 minutes Articulated

- 1.1 Wheels, Wheel nuts & Tyres
- 1.2 Vehicle measurements
- 1.3 Fluid leaks / levels
- 1.4 Air leaks
- 1.5 Air Tanks
- 1.6 Couplings
- 1.7 Vehicle posture
- 1.8 Load security
- 1.9 Loose/ missing/broken fittings
- 1.10 Registration
- 1.11 Lights and Indicators
- 1.12 Drive belts and pulleys

C2 – Cabin Drill 5 minutes all vehicles

- 2.1 Seating position
- 2.2 Seatbelts (Failure to fit seatbelt = FAIL, Score C10)
- 2.3 Mirrors
- 2.4 Cleanliness
- 2.5 Controls

SECTION B: VEHICLE OPERATION & CONTROL

45 minutes On Road FCA, 90 minutes On Road CT

C3 – Start, Move Off, Shut Down & Secure

- 3.1 Start Engine
- 3.2 Instruments & gauges
- 3.3 Move off
- 3.4 Return to kerb
- 3.5 Shut down vehicle
- 3.6 Secure vehicle

C4 – Manages Steering

- 4.1 Smooth directional changes
- 4.2 Hand position & grip
- 4.3 Straight line driving
- 4.4 Curves & bends
- 4.5 Intersections
- 4.6 Railway crossings
- 4.7 Kerb clearance

C5 – Manages Gears

- 5.1 Appropriate gear for speed / gradient
- 5.2 Smooth changes without clashing
- 5.3 Correct use of clutch

C6 – Manages Brakes

- 6.1 Efficient use of brake system
- 6.2 Smooth application
- 6.3 Stopping point accuracy

C7 – Manages Accelerator

- 7.1 Manages engine power
- 7.2 Smooth & efficient

SECTION C: LOW RISK DRIVING BEHAVIOURS

C8 – Create & Maintain Crash Avoidance Space (CAS)

- 8.1 Following distance (moving)
- 8.2 Stopped position
- 8.3 Speed selection
- 8.4 Cushion to the sides
- 8.5 Lane selection

C9 – Protect Crash Avoidance Space (CAS)

- 9.1 Speed control
- 9.2 Gap selection
- 9.3 Maintains traffic flow
- 9.4 Observes road & traffic environment
- 9.5 Responds to risks/hazards

SECTION D: COMPLIANCE

C10 – Road Rules & Directions

- 10.1 Obeys road rules (record description in comments box)
- 10.2 Follows assessors instruction (record description in comments box)

SECTION E: ADDITIONAL RISK MANAGEMENT

C11 – Reverse (If auditor present 10 minutes rigid vehicle,
20 minutes articulated vehicle)

- 11.1 Long reverse (All Vehicles)
- 11.2 Reverse parallel park (Rigid Only)
- 11.3 Offset reverse (Except MC)
- 11.4 Loading dock / simulation (Except MC)

C12 – Hill Stop/Start

- 12.1 Ascent
- 12.2 Descent

C13 – Load Securing 20 minutes

- 13.1 Ropes
- 13.2 Chains and dogs
- 13.3 Winches & straps / ratchets & straps

C14 – Coupling / Uncoupling 30 minutes

- Semi Trailer**
- 14.1 Uncouple
 - 14.2 Couple

- Truck and Trailer (HC) or Trailer & Dolly (MC)**
- 14.3 Uncouple
 - 14.4 Couple

C15 – Bus Stop Procedure (Bus only)

- 15.1 Arriving at the bus stop
- 15.2 Departing the bus stop

- a cross inside a box is used to record a non-critical error
- a cross recorded inside a circle is used to record a critical error

No more than 2 errors allowed in section A

No more than 4 errors allowed in section B

No more than 2 errors allowed in section C

No errors allowed in section D

No more than 1 error allowed in section E

TOTAL ERROR RECORD

Count the number of errors for each section and record in appropriate box

SECTION A

No more than 2 errors allowed in Section A

SECTION B

No more than 4 errors allowed in section B

SECTION C

No more than 2 errors allowed in section C

SECTION D

No errors allowed in section D

SECTION E

No more than 1 error allowed in section E