

CUSTOMER INFORMATION

- The following plate types are not eligible for exchange or transfer. Conditional, Tourist Vehicle, Hire car, Trade, Consular, State Transit and Public bus plates.
- Number plates always remain the property of Transport for NSW. You do not own number plates issued by Transport for NSW.
- For vehicles involved in the number plate transaction, you should bring the current certificates of registration.
- If you send someone else to a service centre to conduct business on your behalf, fill in the Representative's Authority section of this form (see section 5). Your representative will need his or her own proof of identity. If you are not already recorded on the computer system of Transport for NSW, you must attend the service centre in person and provide proof of identity.
- If your vehicle has liquefied petroleum gas (LPG) or compressed natural gas (CNG) installed or is electric, hybrid or hydrogen powered, you are legally required to display appropriate warning labels on the vehicle's number plates. These labels must not obscure any information on the number plate. Heavy fines may apply if these labels are not attached.
- For further enquiries regarding standard number plates contact us on 13 22 13 or go to roads-waterways.transport.nsw.gov.au
- For further enquiries regarding Special Number Plates (SNP) contact myPlates on 13 17 58 or go to the myplates.com.au website.

Office Use
Attachments

Column 1

1 Person 1 to complete
(if same person complete both columns)
Name of person or organisation on Certificate of Registration
1st vehicle (Exchange) or Current Plate Holder (Transfer)

Residential/Business address

Postcode

NSW Driver licence/Customer number

2 I want to Exchange Plates with Person 2
Current registration plate number Relationship to Person 2

go to 4

3 I want to transfer my Number Plates rights to Person 2

Registration plate number to be transferred

4 Declaration

I declare that:

If applicable, I authorise Transport for NSW to transfer my Special Number Plates Rights for the plates shown above to the person shown as Person 2/ Proposed plate holder.

If I am receiving Special Number Plates as part of the exchange of plates, I have read and accepted the Terms and Conditions for issue of Special Number Plates available on the myPlates website myplates.com.au

If applicable, I authorise the person in question 5 to act as my representative.

All the information I have provided in this form is correct.

Signature

Date

day / month / year

column 1 continued overleaf

Column 2

1 Person 2 to complete
(if same person complete both columns)
Name of person or organisation on Certificate of Registration
2nd vehicle (Exchange) or Proposed Plate Holder (Transfer)

Residential/Business address

Postcode

NSW Driver licence/Customer number

2 I want to Exchange Plates with Person 1
Current registration plate number Relationship to Person 1

go to 4

3 I want person 1 to transfer their Number Plates rights to me.

Registration plate number to be transferred

4 Declaration

I declare that:

If I am receiving Special Number Plates as part of exchange of plates or transfer of Special Number Plates rights, I have read and I accepted the Terms and Conditions for issue of Special Number Plates available on the myPlates website myplates.com.au

If applicable, I authorise the person in question 5 to act as my representative.

All the information I have provided in this form is correct.

Signature

Date

day / month / year

column 2 continued overleaf

Column 1 continued here

5 Representative's details

NSW Driver licence/
Customer number

Date of birth

day / month / year

Name

Residential/Business address

Postcode

Representative's signature

Date

day / month / year

Column 2 continued here

5 Representative's details

NSW Driver licence/
Customer number

Date of birth

day / month / year

Name

Residential/Business address

Postcode

Representative's signature

Date

day / month / year

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law. Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at www.transport.nsw.gov.au/privacy-statement or phone 13 22 13 to request a copy. In addition, where your application concerns Special Number Plates then we will also use your Personal Information in connection with the operation of our Special Number Plates business and we may disclose your Personal Information to any Concessionaire appointed by us to manage our Special Number Plate business to allow the Concessionaire to manage the Special Number Plate business. If the Special Number Plates attract an Annual Fee, we or our Concessionaire, may send you Special Number Plate customer service information and marketing information unless you elect to opt-out. To opt-out please notify the Special Number Plates Concessionaire using the "contact us" information available at myplates.com.au

Office Use - BUNDLE B

Mailing address checked on DRIVES (if applicable)

Proof of identity

Certificate of Registration 1 produced

Yes No

Stand alone or primary proof Document number

Secondary proof (if necessary) Document number

Certificate of Registration 2 produced

Yes No

Stand alone or primary proof Document number

Secondary proof (if necessary) Document number

Verified by
Signature

Customer service representative or dealer number