

- Disability parking permits are issued to organisations providing transport for eligible persons with a disability.
- This form is provided by Transport for NSW (TfNSW) to inform organisations of the Conditions of Use of the disability parking permits issued by TfNSW.
- Organisations should use this form to obtain a written acknowledgement from their staff and volunteers of these Conditions.
- Information on the parking concessions is also provided.

### Who is eligible?

To be eligible for a MPS permit, a person must be unable to walk because of permanent or temporary loss of the use of one or both legs or other permanent medical or physical condition, or whose physical condition is detrimentally affected as a result of walking 100 metres, or who requires the use of crutches, a walking frame, callipers, scooter, wheelchair, or other similar mobility aid. Permits are also available to people who are permanently blind. Applicants that do not meet the eligibility criteria will not be issued a permit.

The minimum age for an applicant for a MPS permit is 3 years old.

An organisation is eligible for a disability parking permit if it provides transport services for a person meeting the above criteria.

### Displaying your disability parking permit(s)

From September 2010, Mobility Parking Scheme (MPS) permits must be displayed in an Australian Disability Parking permit, as provided by Transport for NSW (TfNSW).

As a courtesy, TfNSW can supply a suction cup to attach the permit to the vehicle window. Organisations are not required to use this device and may use other methods that do not obscure the permit details or the driver's vision.

If you choose to use the suction cup, the manufacturer advises that the suction cup's effectiveness is improved when used on a clean windscreen. Use of an alcohol wipe is recommended as some window cleaners may leave a residue.

### Conditions of use

A MPS permit is issued subject to the following conditions and heavy penalties may apply for failing to adhere to these conditions:

- a) The permit must be inserted and displayed in the plastic sleeve on the Australian Disability Parking permit provided to you by TfNSW.
- b) The permit must only be displayed when the vehicle is being used to transport a person that is eligible to hold a permit. It must not be used to visit or run errands for an eligible person when that person is not being transported in the vehicle.
- c) The permit should be displayed unobscured on the left hand (passenger) side of the vehicle on either the vehicle's windscreen, or on any window. If this is not practicable, it should be placed in an area where the whole of the permit may be viewed from outside the vehicle. The sides marked 'THIS SIDE UP' or 'DISPLAY THIS SIDE' must face out. The permit may be attached to the vehicle by any method that does not obscure any of the permit details or the vision of the driver when the vehicle is in motion.
- d) The permit must be produced on direction from a police officer or other authorised officer.
- e) The permit is valid until the date of expiry, unless it is revoked.
- f) The permit can no longer be used once it expires. It must be renewed and a current permit displayed for any disability parking concessions.

- g) The permit must be returned to a motor registry on expiry, if it is revoked by TfNSW or as soon as its use is no longer required e.g. the organisation no longer transports people eligible for a permit.
- h) The permit must not be reproduced, copied, defaced, altered or destroyed.
- i) The permit is not valid if reproduced, copied, defaced or otherwise altered or where one or more of the details on the permit (e.g. card number or expiry date) are illegible.
- j) If the permit is used in another State or Territory, it may be used in accordance with their prevailing parking concessions.
- k) The permit may be confiscated by an authorised officer and/or revoked by TfNSW for misuse or breach of any of these Conditions of Use.
- l) An organisation issued with a permit is responsible for monitoring and recording the use of the permit at all times (eg by recording the use of the permit in a logbook).
- m) The permit is subject to other such conditions that may be imposed by TfNSW.

### Parking concessions

The disability parking permit entitles vehicles to park in spaces marked with a symbol for people with a disability. The permit also provides parking concessions in other spaces:

- When parking in a metered, coupon or ticket parking areas, no charge is applied.
- Where parking is limited by a sign to more than 30 minutes, the vehicle can park for an unlimited time.
- Where parking is limited by a sign to 30 minutes, the vehicle can park for 2 hours.
- Where parking is limited by a sign to **less** than 30 minutes, the vehicle can park for a maximum of 30 minutes.
- At a 'No Parking' sign vehicles may park up to 5 minutes, and the driver must remain within the vehicle or within 3 metres of the vehicle to drop off or pick up passengers or goods.
- All other parking rules apply.

### When do the concessions apply?

The parking concessions apply when the disability parking permit is displayed on the vehicle when it is being used to transport an eligible person with a disability.

### Hotline

Abuse of the MPS can be reported by phoning 1300 884 899 or emailing [Customer\\_Service\\_Centre@rms.nsw.gov.au](mailto:Customer_Service_Centre@rms.nsw.gov.au)

### Driver declaration

I have read the above Conditions of Use and parking concessions for the disability parking permit issued to: *(insert)*  
Name of Organisation

and agree that I will use the permit accordingly.

Signature

Name of driver *(please print)*

Date

day	/	month	/	year
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