

1. Details

Name

Trading name

Business address

ACN/ARBN

ABN

Business telephone number

2. Eligibility of applicant

- Dealer within NSW or within 50km of NSW border
 Dealer number State
- Manufacturer/Retailer of new trailers weighing less than 250kg
- Entity engaged in the distribution or management of new motor vehicles

3. Types of new vehicles to be registered

Manufacturer	<4.5 tonnes	> 4.5 tonnes

4. Participant representative

Name

Position

5. Declaration

I declare that the information on this form is true and correct. I understand that I must supply the information in accordance with the rules of the Dealer Vehicle Registration Scheme (DVRS) and failure to supply full details and sign the declaration can result in the application not proceeding. I acknowledge I have read and understand the Terms and Conditions for DVRS and agree to be bound by them.

Name

Signature

Position

Date

 / /
Day / Month / Year

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law. Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at www.transport.nsw.gov.au/privacy-statement or phone 13 22 13 to request a copy.

Office Use Only

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Approval checklist

Dealer

- Proof of Dealer Licence
- New vehicle Dealer**
 - Manufacturer/dealer franchise or agreement as an agent sighted
- Heavy vehicle Dealer**
 - HVAIS

Trailer Organisation

- Letterhead stating the make of trailer they manufacturer
- Public liability and workers compensation certificate of currency supplied (*exemptions do apply see Schedule 2 – Insurance of the Agreement*)
- Participants POI copied

Office Use Only

Application approved/not approved

Manager or delegate signature

Service Centre

Date

DVRS Induction Checklist

(to be completed after Agreement is signed)

1 Has the Agreement been executed satisfactorily?

Yes

No

2 Have the following items been provided?

Adequate stock of forms

Number plates

Labels (if required)

3 Inform the participant the following documents are available on the TfNSW website

DVRS Business Rules

Road Vehicle Descriptor Sheets

Motor Dealers Guide

Statement of Business Ethics

4 Are authorised users in place?

Yes

No

I have ensured that the checklist has been completed and the user representative and staff are aware of their responsibilities.

Manager or delegate signature

Date