

When To Use This Form: Use this form to identify vehicles registered in the name of a deceased person for the purpose of administering the deceased estate.

When To Use This Form:

- If the deceased person left a Will then this Form can be used by the Executor.
- If the deceased person did not leave a Will then this Form can be used by person who has been appointed as Administrator of the estate under s.63 of the Probate and Administration Act 1989.
- A solicitor can sign and lodge this Form on behalf of the Executor or proposed Administrator.

Note: Under the Road Transport Act 2013 Transport for NSW records who is the Registered Operator of a vehicle (that is, the person legally responsible for the operation of vehicle) and registration is not evidence of legal title to a vehicle

Part A – DETAILS OF DECEASED CUSTOMER

NAME OF DECEASED CUSTOMER

Family Name

First Name

Middle Name

Any other names the Deceased was known by

Date of Birth of Deceased Customer / /

day month year

Address of Deceased Customer

NSW Driver Licence No. or TfNSW Customer No.
(Note: The customer number appears on TfNSW correspondence and on Mobility Parking Permits)

Date of Death / /

day month year

Part B – DETAILS OF APPLICANT

Note: the Applicant must be either (1) the Executor named in the Will of the Deceased Customer or, (2) the person appointed by the Court as the Administrator of the estate. A solicitor may sign this application on behalf of an Applicant (but the application cannot be in the solicitor's name)

Family Name

First Name

Middle Name

Email

Phone Number

What proof of identity are you providing to identify yourself?

Note: For information on acceptable forms of proof of identity please visit <https://roads-waterways.transport.nsw.gov.au/roads/licence/proof-of-identity/proving-your-identity/index.html#Whatyouneedtoprovide>

Part C – WHERE THERE IS A WILL

Note: If there is a Will complete this Part C otherwise skip Part C and complete Part D

- (1) The Applicant is the Executor named in the Will.
- (2) A copy of the Will is **attached** and it is the most recent Will of the Deceased

Part D – WHERE THERE IS NO WILL

Notes:

- If there is no Will then Transport cannot release information unless Letters of Administration have been granted appointing the Applicant as the Administrator of the Estate.
- Skip this Part if you have completed Part C above.

- (1) The Applicant has been appointed as Administrator of the Estate
- (2) Copy of the Grant of Letters of Administration is attached

Part E – SOLICITOR DETAILS

Note: Only complete this Part E if a Solicitor will sign this Form on behalf of the Applicant. Otherwise, leave blank

Name of Law Firm

Name of Solicitor Acting

File Reference (if any)

Address of Law Firm

Phone Number of Solicitor

Email Address of Solicitor
(must be a work address not a personal address)

Part F – VEHICLE SEARCH DATE

Note: we will provide you with the following information in respect of vehicles registered in the name of the Deceased on the search date: model, make, year, registration plate number and registration

Note: indicate what date or dates you want the search performed for (you may indicate more than one).

- Date of death stated in Part A above
- Other (DD/MM/YYYY) / / /
 day month year

Part G – WHERE THE VEHICLE INFORMATION IS TO BE SENT

Vehicle ownership search results are to be sent to the following address (choose one only):

- Street address of the Applicant noted above
- Email address of the Applicant noted above
- Street Address of the Solicitor noted above
- Email address of the Solicitor noted above

Part H – DECLARATION BY APPLICANT

Note: If a solicitor is signing this Application then leave this Part H blank and use Part I below instead

- I am seeking details of motor vehicles in connection with the administration of the estate of the Deceased Customer noted above
- The information in this Form is complete and correct

Name

Signature

Date

day / month / year

Part I – DECLARATION BY SOLICITOR

Note: If the Applicant has signed in Part H above then leave this Part I blank

- I am the Solicitor acting for the Applicant and I hold a current Practising Certificate in a State or Territory of Australia.
- I am seeking details of motor vehicles in connection with the administration of the estate of the Deceased Customer noted above.
- The information in this Form is complete and correct

Name

Signature

Date

day / month / year

WARNING: It is an offence the Crimes Act 1900 (NSW) to provide false or misleading information to Transport for NSW. Transport for NSW relies on the accuracy of your application when releasing information.

LODGEMENT

WHERE TO SEND THIS APPLICATION

Send this application to inforelease@transport.nsw.gov.au

FEE

The fee payable is the fee stated on the fees page on our website as the fee for "Information from the Authority's records including driving record"

You must use the [Credit Card Authority Form](#) (Form 5623) to pay the fee

ATTACHMENTS

Remember to attach

- proof of identity documents to identify the Applicant.
- copy of Will or copy of Grant of Letters of Administration

PRIVACY STATEMENT – Your Personal Information is being collected in order to process your application for vehicle registration information and we will not otherwise use or disclose it except as permitted by law. Providing this information is voluntary but we cannot process your application without it. Your information will be held by Transport for NSW and you can contact us to access or amend it.